



Finance Committee

Date: TUESDAY, 8 MAY 2018

Time: 1.45 pm

Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

Members:	Randall Anderson	Oliver Lodge
	Nicholas Bensted-Smith	Paul Martinelli
	Chris Boden	Jeremy Mayhew
	Deputy Roger Chadwick	Deputy Robert Merrett
	Dominic Christian	Hugh Morris
	Karina Dostalova	Alderman Andrew Parmley
	Simon Duckworth	Susan Pearson
	Sophie Anne Fernandes	Deputy Henry Pollard
	John Fletcher	William Pimlott
	Caroline Haines	Alderman Matthew Richardson
	Christopher Hayward	James de Sausmarez
	Deputy Tom Hoffman	Ian Seaton
	Alderman Robert Howard	Sir Michael Snyder
	Michael Hudson	Deputy James Thomson
	Deputy Wendy Hyde	Deputy Philip Woodhouse
	Deputy Jamie Ingham Clark	Sir Mark Boleat (Ex-Officio Member)
	Deputy Clare James	Deputy Catherine McGuinness (Ex-Officio Member)
	Alderman Alastair King	Andrew McMurtrie (Ex-Officio Member)
	Gregory Lawrence	Deputy Alastair Moss (Ex-Officio Member)
	Tim Levene	
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Enquiries: John Cater
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Lunch will be served for Members in Guildhall Club at 1pm
NB: Part of this meeting could be the subject of audio video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **ORDER OF THE COURT OF COMMON COUNCIL**
To receive the Order of the Court of Common Council from Thursday, 19 April 2018.
For Information
(Pages 1 - 2)
4. **ELECTION OF THE CHAIRMAN**
To elect a Chairman in accordance with Standing Order 29.
For Decision
5. **ELECTION OF THE DEPUTY CHAIRMAN**
To elect a Deputy Chairman in accordance with Standing Order 30.
For Decision
6. **MINUTES OF THE PREVIOUS MEETING**
To agree the public minutes of the meeting held on 10th April 2018.
For Decision
(Pages 3 - 10)
7. **OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 11 - 12)
8. **REPORT OF THE WORK OF THE SUB-COMMITTEES**
Report of the Town Clerk.
For Information
(Pages 13 - 14)
9. **DRAFT PUBLIC MINUTES OF SUB-COMMITTEES**
To note the draft minutes of the following Sub-Committee meetings:

Finance Grants Oversight and Performance Sub Committee – 10 April 2018
For Information
 - a) Draft public minutes of the Finance Grants Sub-Committee held on 10 April 2018 (Pages 15 - 18)

10. **APPOINTMENT OF SUB-COMMITTEES AND REPRESENTATIVES ON OTHER COMMITTEES**
Report of the Town Clerk.
For Decision
(Pages 19 - 32)
11. **GRESHAM MUSIC COLLECTION CONSERVATION**
Report of the Town Clerk.
For Decision
(Pages 33 - 38)
12. **CHAMBERLAIN'S DEPARTMENT RISK MANAGEMENT - MONTHLY REPORT**
Report of the Chamberlain.
For Information
(Pages 39 - 40)
13. **CITY PROCUREMENT QUARTERLY RESULTS**
Report of the Chamberlain.
For Information
(Pages 41 - 44)
14. **CENTRAL CONTINGENCIES**
Report of the Chamberlain.
For Information
(Pages 45 - 48)
15. **BUSINESS PLAN END OF YEAR UPDATE**
Report of the Chamberlain.
For Information
(Pages 49 - 52)
16. **NOTE FROM POLICE COMMITTEE**
To Note
(Pages 53 - 54)
17. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
18. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**
19. **EXCLUSION OF THE PUBLIC**
MOTION - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
For Decision

Part 2 - Non-Public Agenda

20. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**
To agree the non-public minutes of the meeting held on 10 April 2018.
For Decision
(Pages 55 - 60)

21. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**
Report of the Town Clerk.
For Information
(Pages 61 - 62)
22. **REPORT OF THE WORK OF THE SUB-COMMITTEES - NON-PUBLIC ISSUES**
Report of the Town Clerk.
For Information
(Pages 63 - 64)
23. **DRAFT NON-PUBLIC MINUTES OF SUB-COMMITTEES**
To note the draft non-public minutes of the following Sub-Committee meetings:

Finance Grants Oversight and Performance Sub Committee – 10 April 2018
For Information
- a) Draft non-public minutes of the Finance Grants Sub-Committee held on 10 April 2018 (Pages 65 - 66)
24. **CORPORATE CATERING SERVICES - CONTRACT AWARD**
Report of the Chamberlain.
For Decision
(Pages 67 - 72)
25. **MANDATORY REVIEW OF CORPORATE PURCHASE CARD HOLDERS AND CREDIT LIMITS**
Report of the Chamberlain.
For Information
(Pages 73 - 78)
26. **ELECTRICITY AND GAS PROCUREMENT STAGE 1 STRATEGY REPORT**
Report of the Chamberlain.
For Decision
(Pages 79 - 84)
27. **ST LAWRENCE JEWRY**
Report of the City Surveyor.
For Decision
(Pages 85 - 92)
28. **GRESHAM COLLEGE FUNDING ARRANGEMENTS**
Report of the Town Clerk
For Decision
(Pages 93 - 96)
29. **SALE OF 1-5 LONDON WALL BUILDINGS**
Report of the City Surveyor
For Decision
(Pages 97 - 100)

30. **NON-PUBLIC DECISIONS TAKEN UNDER DELEGATED AUTHORITY AND
URGENCY PROCEDURES**

Report of the Town Clerk.

For Information
(Pages 101 - 104)

31. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE
COMMITTEE**

32. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND
WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE
PUBLIC ARE EXCLUDED**

Part 3 - Confidential Agenda

33. **CITYDYNAMICS SUPPORT FUNCTION**

Report of the Director of the Economic Development Office.

For Decision